

TCA Transitional Board Meeting
November 13, 2013 6:30-8:30PM PST
GoToMeeting

AGENDA

- I. Call to Order at 6:37PM (Present: Elise Fujimoto, Roy Hirabayashi, Johnny Mori, Alan Okada, Stan Shikuma, Iris Shiraishi, Wisa Uemura, Linda Uyechi, Susan Yuen)
- II. Approval of October 9, 2013 Minutes - ACTION ITEM (5min)
 - A. Unanimous approval.
- III. Treasurer's Report (2 min) - included in Money Committee report.
- IV. Committee Reports - written reports for details
 - A. Transition (Chair: Shoji Kameda)
 1. Proposal to approve recommendation - *TCA members may nominate potential candidates for the Board, & vote on Board membership following a nominee vetting process.*
 - a) Rest of Committee work is contingent upon determination of whether members have voting rights.
 - b) Committee recommendation was approved unanimously based on the core values & principles.
 - c) Many questions/comments from Board about the Nomination and Voting process. Answers were based on current committee opinion with caveat that many of the finer details of process haven't been fleshed out as Committee was unsure whether recommendation would be approved. If approved Committee will submit a much more detailed process.
 - (1) election timeline - at least one vote occurring prior to August 2015. Ideally first election in Summer 2014 and another at/near NATC in August 2015.
 - (2) # of Board members up for vote at any election - following bylaws, 1/3 (up to 4 members) are up for election in any year.
 - (3) vetting criteria - Vetting Committee would put forward the criteria of skills/demographics being looked for in the current round of elections along with general expectations of Board members.
 - (4) Vetting Committee composition - Created by Board (like Working Committees, a mix of current Board and other members).
 - (5) Board Member renewal - according to Bylaws a Board member term is 3 years and can serve up to 2 terms. Board member would need to be elected for 2nd term.
 - (6) possible deferment of proposal to allow for more research - Trans Comm prefers to make a philosophical decision now

so that Committee can proceed with process details and other Committee objectives.

- B. Nonprofit Status (Jon Campbell)
 - 1. Bylaws ready for Board review/approval.
 - 2. Addresses needed for each Board Member. Home addresses not recommended. Will use TCA's PO Box for all Board members.
- C. Communications (Wanda Kurtcu)
 - 1. Committee will be responsible for updates to general TCA website. Resource end will be run by Tech Resources committee.
 - 2. Will be working closely with Membership&Finance for campaign needs.
- D. NATC (Stan Shikuma)
 - 1. 6 potential sites identified by Committee at this time.
 - 2. Committee had questions regarding access/ownership of the NATC email list and taikoconference.org domain.
 - 3. Tech Resources will provide infrastructure/shell - content is up to particular committees.
 - 4. Money TCA received from JACCC was given for NATC, so should be used as seed money for NATC (\$50K pledge drive is for operational, original \$30K for NATC).
 - 5. Membership&Finance Committee still encompassing Fundraising - should be able to provide assistance once it's split into subcommittees. Big picture fundraising should go through TCA, with some local committee grants.
 - 6. If you know anyone in the interested cities, please give encouragement.
- E. Retreat (Chair: Iris Shiraishi, possibly Rome Hamner in next month)
 - 1. Narrowing scope of Committee to a pilot - Masters' Gathering. Karen Young interested in assisting. Talking with Tiffany/Roy about a summer taiko intensive.
 - 2. Sending out a survey to past NATC workshop leaders to assess needs. Survey to be sent out after TCA pledge drive, sometime in January. 2013. TCA Intern Sarah Yamamoto compiled a list of past instructors on Googledoc.
- F. Tech Resources (Linda Uyechi)
 - 1. Product Suite: TCA website (redesign), NATC website, TaikoSource website
 - 2. Highest committee budget but providing or overlapping infrastructure/software for other committees.
- G. Membership&Finance (Sue Yuen)
 - 1. Status on Charter Membership Campaign (as of Monday):
 - a) \$19,805 total:
 - (1) \$16,170 recorded in Salesforce (PDF Attached)
 - (a) \$6,275 in memberships (135 members)
 - (b) \$4,895 in additional donations

- (c) \$5,000 matching grant from Janet
 - (2) \$3,635 in SurveyMonkey (data still not entered)
 - (a) \$2,375 in memberships (49 members)
 - (b) \$1,260 in additional donations
 - 2. Campaign expenses (so far): \$1,146.23
 - 3. TaikoThon successful. Potential to do annually for membership renewal and new membership campaigns.
 - 4. Pressing needs: volunteers for data entry, donor cultivation, and communication needs to maintain buzz for campaign.
 - 5. HOMEWORK: Think about what to post in December in open weeks.
- V. Old Business
 - A. Reimbursement to San Jose Taiko (SJT) for indirect costs of Launch Meeting - SJT declines reimbursement.
- VI. New Business
 - A. Discussion of any Committee Proposals - possible ACTION ITEMS
 - 1. Transition: *TCA members may nominate potential candidates for the Board, & vote on Board membership following a nominee vetting process.*
 - a) *Wisa motions to approve. Stan seconds. In favor: 7. Opposed: 1, Abstain: 1. Majority approves. Opposition and Abstain based primarily on desire for postponement of decision in order to do more research.*
- VII. Action Items
 - A. From Nonprofit Committee: please review/comment on Bylaws before next Board Meeting in December.
 - B. From Membership&Finance: think about to post in December in open weeks to push pledge drive.
- VIII. Announcements
 - A. Next Board Meeting: Tues, Dec 10 at 6:30PM PST.
 - 1. Will doodle to set final regular meeting schedule
 - B. Tech Support
 - 1. Each Working Committee has an internal email alias with original committee members. Any updates to committee membership should be sent to Sue, Elise, or Wisa. All member emails should be their gmail account.
 - 2. Written committee report system and later discussion/vote within TCA Board meeting worked, although still overtime.
- IX. Adjourn at 8:54PM.

Approved on Dec 10, 2013