

TCA Transitional Board Meeting
May 11, 2015 6:30-8:30PM PDT
via GoTo Meeting

AGENDA

- I. Called to Order at 6:32PM PDT
 - A. Present: Johnny Mori, Stan Shikuma, Susan Yuen, Wisa Uemura, Roy Hirabayashi, Alan Okada, Iris Shiraishi, Linda Uyechi; Bruce Davis; Elise Fujimoto
 - B. Regrets: Steve Sano
- II. Approval of April 15, 2015 Minutes - ACTION ITEM (5min)
 - A. Alan Okada moves to approve April 15, 2015 minutes; Roy Hirabayashi seconds; unanimous approval.
- III. Executive Director's Report/Highlights (Bruce)
 - A. Thank you to everyone who has been pitching in with NATC.
 - B. Staff meeting this week for NATC and general TCA Thursday May 14, at 7PM PDT
 1. Send an email if you want Bruce to bring up anything with the staff.
- IV. Committee Reports
 - A. Finance (Chair: Sue Yuen)
 1. No TCA finance report as bank statements have not been received/reconciled.
 2. Filing for extension for 2014 Tax Filings. Mostly completed except for in-kind donation form.
 3. NATC related budget
 - B. Fundraising (Chair: Sue Yuen)
 1. NATC Budget Tracker has been setup. There are several areas where Board needs to aggressively push in order to close budget gap.
 - a) NATC Drummer's Circle email went out Friday; good response so far. Please follow-up with your personal contacts.
 - b) Youth Program registrations. Elise will be adding single day registration and Taiko Jam opt out for Youth Program.
 - c) Single day registrations - Friday targeted at Las Vegas entertainment industry, Saturday targeted at Los Angeles primarily.
 - d) Silent Auction in Marketplace. Replacing the usual raffle. Need to solicit additional items.
 - (1) Items in place: Blue Man Group tix , Cirque du Soleil tix
 - (2) Planning to advertise to participants prior to arrival pending items available
 - e) Taiko Jam general public ticket sales
 2. Best areas to further close budget gap is Taiko Jam ticket sales as it is not currently projected to sell-out. Doing what we can to keep expenses

below projections.

C. NATC (Coordinator: Elise Fujimoto)

1. Theme of the month is: PUBLICITY!!!!
2. Total Attendees: 504
 - a) Total Registrants: 434
 - b) Workshop Leaders: 30
 - c) Performers: 40
3. EQUIPMENT are rolling in from AZ, and a couple more SoCal groups. Need count is down to about 160 chudaiko, from original estimate of 220 for workshops.
4. STI CANCELLED - We couldn't get enough participants to make it viable.
5. VOLUNTEER PUSH will happen at Intercollegiate Taiko Invitational. Flyer will be passed out, and possible table. Collegiate players register for \$25 for volunteer shirt and taiko jam ticket.
6. PROGRAM BOOK deadline is May 15.
7. MERCHANDISE has been ordered:
 - a) Everyone will receive a WATER BOTTLE
 - b) Reg packets will come in THIS
 - c) T-shirts look like THIS
 - d) This NECK TOWEL and MISTER will keep you super cool. If those don't work, you can always pop open a cold one with these SUNGLASSES
8. Publicity (props to Gene Sugano):
 - a) Japan Times Article:
http://issuu.com/lasvegasjapantimes/docs/may15_lvjt
 - b) Interested news stories:
 - (1) Channel 8
 - (2) Channel 5
9. Taiko Jam Ticket Sales: 58 (as of 5/11/15)
10. BOARD ACTION ITEMS:
 - a) Cirque du Soleil is offering discount tickets to MYSTERE on WEDNESDAY NIGHT. If you would like to attend, please RSVP via this WEBFORM. Deadline Friday, May 15
 - b) Blue Man Group is offering 15% discount tickets and free transportation from UNLV to the Monte Carlo for their THURSDAY night 9:00pm show after Welcome Reception. If you would like to attend, please RSVP via this WEBFORM
 - c) If you would like to be available for Taiko 1 on 1s on Saturday from 12:45-2:30pm, please fill out this WEBFORM
11. Logistical Communication Details:
 - a) June 1: Registration Info Email
 - (1) Links to parking maps, with driving, public transit, & dropoff details.

- (a) Will include parking pass information (where to pick up, etc)
- (2) Top 10 Lists: What to Pack, Health & Safety, Fun & Entertainment
- b) June 1: Housing Email
 - (1) Introducing roommates & Suitemates with suggestions for harmonious living.
 - (2) Reiterate Parking, drop-off, public transit details.
 - (3) Housing details- no wireless internet between 12am-7am, emergency contact phone numbers, late night arrivals, check out times (by 3:00pm on Sunday, but flexible), access to SRWC facilities is granted with on campus housing.
 - (4) Housekeeping is MINIMAL. BRING YOUR OWN SOAP. Rooms include a bed, desk, and sink (no TV). Linens provided:
 - (a) 1 Towel per person
 - (b) 1 washcloth per person
 - (c) 2 bed sheets, 1 blanket, 1 pillow

D. Board Development Committee (Chair: Roy Hirabayashi)

1. All applications made it past initial vetting by Board Development Committee.
2. Closed session to discuss individual applicants at 7:15PM.
3. Reopened session to approve candidates at 8:09PM.
4. Wisa motions to approve Rome Hamner to the TCA Board of Directors for a 3-year term; Iris seconds; unanimous approval.
5. Wisa motions to approve Jane Lin to the TCA Board of Directors for a 3-year term; Sue seconds; unanimous approval.
6. Wisa motions to approve Margaret McKenty to the TCA Board of Directors for a 3-year term; Linda seconds; unanimous approval.
7. Wisa motions to approve Derek Oye to the TCA Board of Directors for a 3-year term; Stan seconds; unanimous approval.
8. Wisa motions to appoint Stuart Paton to the TCA Board of Directors for a 1-year term to fill a vacant seat; Johnny seconds; unanimous approval.
9. Thank you to the outgoing Board members - Roy Hirabayashi, Steve Sano, Iris Shiraishi, and Sue Yuen - for their part in getting TCA started and on its way. We couldn't have done it without you.
 - a) Outgoing members will remain on Board through the June 10 annual meeting.
10. Thank you to the Board Development Committee for their work in successfully bringing on the newest TCA Board Members.
11. Board Chair will notify approved candidates and remind them to attend June 10 annual meeting.

12. BDC Chair will notify other applicants of decision.

V. Old Business

A. RFP for NATC 2017

1. Bruce has been editing existing RFP for release.
2. Release date desired before NATC (mid-May)
 - a) informational meeting on Sunday at NATC 2015
 - b) deadline sometime soon after NATC

B. June 10 Annual Meeting, 11AM-5PM

1. Arrivals
 - a) Monday arrival: Bruce
 - b) Tuesday arrivals: Roy, Wisa, Iris, Linda, Steve
 - c) Wednesday: Sue at 8AM, Stan 8:30AM, Alan arriving around 10:30/11AM.
2. Location: within the Student Recreation and Wellness Center, UNLV campus.
3. Lodging: Tuesday/Wednesday night housing can be arranged at dorms through Elise or on own.
4. Hospitality: Lunch provided. Afternoon snacks?
5. Agenda
 - a) Transitional meeting with outgoing and incoming members (outgoing members no longer have voting privileges)
 - b) 11AM NATC logistics (45 minutes) - Elise
 - c) 11:45AM 2015-16 Officer Elections (30 minutes) - Johnny
 - (1) Need to cultivate individuals beforehand
 - d) 12:15PM Conflict of Interest Forms and Pledge Forms for all Board Members to complete (15 minutes) - Wisa to find template.
 - e) 12:30PM Lunch provided (1 hour)
 - f) 1:30PM Discussion of Future TCA Programming/Sustainability Matrix (2 hours) - Sue/Bruce
 - g) 3:30PM ED evaluation (45 minutes) - Steve
 - (1) At June meeting: recuse ED, each Board member (not the new, includes the outgoing) evaluates ED using form (quantitative score and submit qualitative comments) - SJT AP model
 - (2) Post-June meeting: someone will have to pull most common comments and distribute to committee (most likely Exec Comm)
 - (a) Exec Comm to do actual evaluation with Bruce
 - h) 4:15PM Closing (15 minutes)
 - i) Cirque du Soleil/Mystere @ Treasure Island, 7pm show on Wednesday night (discounted tickets and backstage access available for purchase to Board, early arrivals). Determine Board count at May 11 meeting.

- C. Outstanding Action Items (may be included in committee reports)
 - 1. Completion of In-Kind Volunteer Time form - Lindsay working on this.
- VI. New Business
- VII. Action Items
 - A. Push Corporate and Individual Sponsorships/Donations and Drummer's Circle
 - B. Push NATC Registration - single day tickets and youth program
 - C. Follow-up to Silent Auction item solicitation
 - D. Fill out Elise's webforms above if interested in attending Cirque du Soleil or Blue Man Group tickets.
 - E. Fill out Elise's webform above if interested in offering a Taiko 1 on 1 sessions (topic of your choice, you set amount of time per 1on1). These are offered simultaneously to the usual Discussion Sessions.
- VIII. Announcements
 - A. Collegiate Invitational May 22-24, 2015
 - 1. TCA Board Members attending: Steve, Linda, Wisa, Roy
 - 2. TCA Intercollegiate Taiko Invitational (ITI) Ad-hoc Group member attending: Tyler Brown
 - 3. NATC Coordinator attending on Saturday
 - 4. Messaging - volunteers (collegiate special rate), NATC one-day/full registration, TCA membership
 - a) Linda and Jane Lin meeting with Irvine Coordinators on Wednesday to determine how TCA best fits into Collegiate schedule.
 - B. Next Board Meeting: Wednesday, June 10 in Las Vegas, 11:00AM-5:00PM
 - 1. Regrets:
 - C. 2015 TCA Board Meeting Schedule
 - D. Exec Comm meeting weekly with Elise on Monday nights starting on May 18, 9PM PDT.
- IX. Adjourned at 8:30PM PDT.

Minutes approved at July 17, 2015 meeting.

WIFI

Network: San Jose Taiko

password: tardashi

Commissions

Re-Granting

Membership Director

Taiko Heritage Month

NATC 2015

2016 Capacity Building conf

Master's Retreat

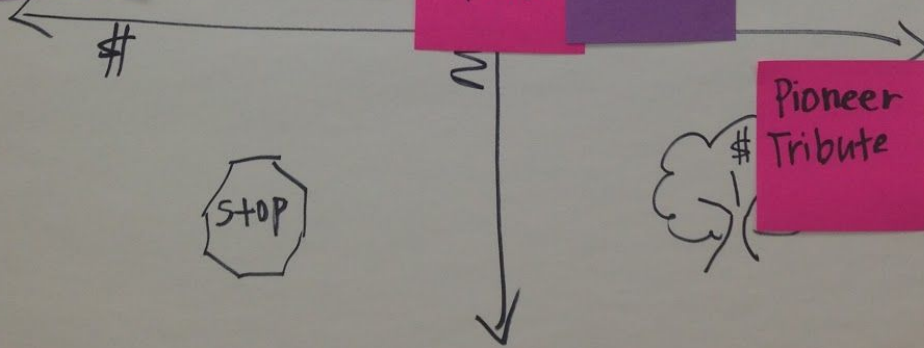
Fiscal Sponsorship

Membership Fees
Membership Projects

TCA - produced virtual

TCA - presented Virtual Programming

NATC 2017



STOP

Pioneer Tribute
