

TCA Board Meeting  
June 15, 2016 6:30-8:30PM PDT  
via GoTo Meeting

## AGENDA

- I. Called to Order at 6:33PM
  - A. Present: Elise Fujimoto, Rome Hamner, Jane Lin, Margaret McKenty, Johnny Mori, Alan Okada, Tamiko Ooka, Stan Shikuma, Stuart Paton, Wisa Uemura, Toni Yagami
  - B. Regrets: Derek Oye, Linda Uyechi
- II. Approval of Previous Meeting Minutes
  - A. Margaret moves to approve May board meeting minutes. Wisa seconds. 11 approvals. Motion approved.
- III. Committee Reports
  - A. Executive Committee (Chair: Johnny Mori)
    1. 2015 Annual Report will be posted on website and announced in next newsletter.
  - B. Board Development Committee (BDC) (Chair: Wisa Uemura)
    1. Welcome new and returning Board members!
    2. Annual meeting will be Sun, Aug 14, 6:30pm-8:30pm PDT via GTM. Optional for regional folks to gather together in person.
  - C. Finance Committee (Chair: Wisa Uemura)
    1. YTD Financial Report
      - a. Paperwork was submitted for new CAC grant.
    2. Tax Returns
      - a. Extensions have been filed for federal and state tax return.
      - b. Need to engage professional to prepare and file tax returns.
        1. Email Wisa ([wisa@taiko.org](mailto:wisa@taiko.org)) if you have any suggestions.
    3. Status: monthly expenditures so low that TCA is "okay."
      - a. Concerns about timing and amount of any NATC2017 facility deposits and hiring of Conference Coordinator.
  - D. NATC Committee (Chair: Stan Shikuma)
    1. Cost of UCSD Facilities
      - a. Final costs are a bit more than UNLV.
      - b. Estimate is assuming 450 participants.
    2. Other Major Costs
      - a. Workshop Leaders: Mark Rooney is working on a plan for workshop leaders.
      - b. Conference Coordinator: Send recommendations to Johnny/Stan.
    3. Action Items for Committee
      - a. Breakdown facility estimates
      - b. Project NATC budget, including housing, meals, workshop leader, coordinator salary data.
      - c. Once contract is received for facilities, send to board for review.
    4. Action Items for Board

- a. We need to carefully plan budget, increase fundraising efforts, and increase attendance as the cost of facilities is what it is. This will be something that the entire board will need to participate in.
- E. Programming (Chair: Elise Fujimoto and Jane Lin)
  - 1. Census Update
    - a. Elise presented a review of the preliminary census results.
      - 1. The State of the Art webinar is targeting to be in July.
      - 2. For Zero Contact List, many groups have actually closed.
    - b. There will be a request form to use our data.
    - c. Bravo to the Census team! And bravo to board and ambassadors!
      - 1. Send questions to Elise!
  - 2. Invitational 2016 @ UC Davis
    - a. Execution went well overall with some hiccups in equipment and food.
    - b. Initial analysis shows that they're going to profit.
    - c. Looking to further define TCA's role in collegiate community.
      - 1. Probably going to want a page on the website for collegiate groups to go to.
    - d. Will be having a debrief with Davis and kicking off the conversation with UCLA (2017) and UCR (2018).
    - e. If you hear any comments from the greater community, please pass it along to Jane! (Jane will send out an email to workshop leaders on behalf of TCA asking for any feedback.)
  - 3. Obon Project
    - a. We will be posting information on this on the website and social media and newsletter next week. Spread the word!
    - b. Here is the form to submit videos:  
<https://form.jotform.com/61637672103958>
    - c. Here is an example from Invitational:  
<https://www.facebook.com/taikocommunityalliance/videos/1123119841086241/>
- F. Fundraising Committee (Chairs: Rome Hamner and Derek Oye)
  - 1. 2016-17 CAC award amount \$20k. Grant agreement has been submitted. 90% payment should arrive in 2-3 months.
  - 2. 2015-16 CAC final report due on June 30.
  - 3. Meeting with SD fundraisers
    - a. They have generated a list of nearly 300 funding leads
    - b. Committee is now working on narrowing that list to the best matches
- G. Tech Resources (Chair: Linda Uyechi)
  - 1. Supporting census team.
- H. Comm Comm (Chair: Jen Callabero and Elise Fujimoto)
  - 1. Newsletter will be sent out next week.
  - 2. Working on a better mailing system for membership drive.
  - 3. Board bios!
- I. Membership Committee (Chairs: Margaret McKenty and Derek Oye)
  - 1. TCA Partnership Program (Working Title)

- a. Committee met twice in May (co-chairs also met additionally) to work on developing membership perks for TCA.
- b. We have acquired some templates from an existing member discount program (Manitoba Music) to adapt for TCA use.
- c. Developing a list of potential vendors/suppliers for initial ask.
- d. Some data from census (regional suppliers, spending data) could prove useful in developing program.

#### IV. New Business

- A. Vancouver RTG - Stan will be attending.
- B. Bay Area RTG - Derek and Rome will be attending.

#### V. Action Items

- A. Send Wisa any recommendations of CPAs.
- B. Email Elise if you want more data about census.
- C. Email Jane if you hear comments about Invitational.
- D. Board bios! (Elise will send out more information.)
- E. NATC Comm to get info on contract.
- F. Send potential conference coordinators and Taiko Jam groups to Stan/Johnny.
- G. Committee reports inputted into 7/15 agenda by July 12, 11:59pm Pacific Time.

#### VI. Announcements

- A. Next Board Meeting: Friday July 15, at 6:30-8:30pm PDT
  - 1. Regrets: Johnny (maybe), Wisa (maybe)
- B. 2016 TCA Board Meeting Schedule

#### VII. Adjourn at 8:22PM